

**ORDER FORM**

**BOOTH CLEANING**

Name of show : \_\_\_\_\_  
 Show dates : \_\_\_\_\_  
 Exhibitor's company name : \_\_\_\_\_  
 Booth no.(s) : \_\_\_\_\_  
 On-site contact : \_\_\_\_\_

Address : \_\_\_\_\_  
 \_\_\_\_\_  
 Postal (Zip) Code : \_\_\_\_\_  
 Telephone no. : ( ) \_\_\_\_\_  
 Fax no. : ( ) \_\_\_\_\_

**CLEANING SERVICES & RATES**

**Cleaning service include:**

- Light dusting of counter tops, tables (without obstructions)
- Vacuuming of carpet
- Disposal of visible garbage

Cleaning services can be ordered for **the first day only or for the duration of show.** Please indicate the number of days and circle applicable rate for your space. Rates are established per day.

**CLEANING**

NUMBER OF DAYS	UP TO 200 SQ.FT.	UP TO 400 SQ.FT.	UP TO 600 SQ.FT.	UP TO 800 SQ.FT.	ABOVE 800 SQ.FT.
_____	\$24.75 / day	\$41.25 / day	\$55.50 / day	\$63 / day	\$63 / day (1 <sup>st</sup> 800 sq.ft.) + \$0.065 / sq.ft. additional / day

**SPECIAL REQUIREMENTS (IF ANY) :** \_\_\_\_\_  
 \_\_\_\_\_

CARPET SHAMPOO	SPOT CLEANING
\$0.58 / sq.ft.	\$36 / hour




**SPECIAL REQUIREMENTS (IF ANY) :** \_\_\_\_\_

**Credit card number and signature must be provided on this form.**

- Cheques not accepted •

*Place Bonaventure is the exclusive supplier of booth cleaning services.*

Sub-Total :\$ \_\_\_\_\_  
 \*30% surcharge (if applicable) :\$ \_\_\_\_\_  
 Taxes (G.S.T. + Q.S.T.) X 12.88 % :\$ \_\_\_\_\_  
 Total :\$ \_\_\_\_\_

MASTER CARD 
 VISA 
 AMERICAN EXPRESS 

Card No.: \_\_\_\_\_  
 Expiry Date: \_\_\_\_\_  
 Card Holder: \_\_\_\_\_  
 Card Holder's Signature: \_\_\_\_\_

Please note that your calculation will be confirmed by the Exhibition Halls' Management. If needed, adjustments will be made and charged to your credit card.

**NOTE:** This official form must be used for all **BOOTH CLEANING** orders. It is to be completed and returned to the Place Bonaventure Exhibition Halls and **must be received seven (7) working days prior to the 1<sup>st</sup> day of the official show move-in.** \*Late orders will be subject to a surcharge of **30%.**

Cancellations within 24 hours notice will be billed at 50 % of the cost of one day.

Authorized signature: \_\_\_\_\_

Name and title (please print): \_\_\_\_\_

Company name: \_\_\_\_\_ Date : \_\_\_\_\_

All prices are quoted in Canadian currency and are subject to change without prior notice.  
 G.S.T.: 830532347 / Q.S.T.: 1210870802